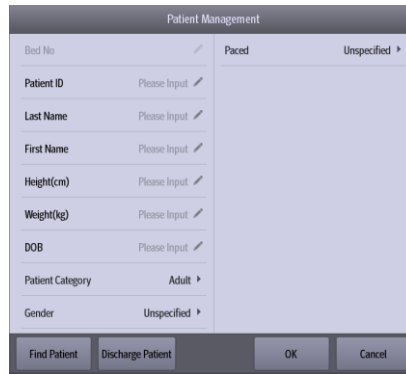# Patient Admission & Discharge Quick Guide

mindray

Admitting a patient

- Select **Patient Management** quick key, or on patient discharge screen
- Enter patient details in **Patient Management** menu

- Select **OK**

Editing patient information
Either:

- Select the patient information area at the top left corner of the screen
- Select the **Patient Management** quick key
- Select the **Main Menu** quick key → from the **Patient Management** column select **Patient Management**

- Edit information as required
- Select Ok to enable changes

Discharging a patient

Either:
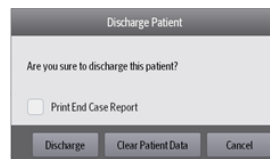- Swipe down the touchscreen with two fingers

- Select the Patient Management quick key → select **Discharge Patient**

- Select the **Discharge Patient** quick key

- Select the **Main Menu** quick key → from the **Patient Management** column select

Discharge

Select an item from the **Discharge Patient** menu:

- **Print End Case Report:** discharges the patient and prints the end case report
- **Discharge:** all patient data, including patient information and data is deleted. The monitor loads the default configuration and enters Standby Mode
- **Clear Patient Data:** all patient data is deleted from the monitor and the current monitor settings are used

The **Discharged** screen appears